

Universidade do Minho Rectorate

Order RT-38/2016

At the proposal of the Academic Services of the University of Minho, the Regulation for the Special Competition for Access to Higher Education Degrees of the University of Minho, in annex to this order, is approved for the academic year 2016/17.

University of Minho, 15 July 2016

The Rector,

António M. Cunha

#### (Annex to the Order RT-38/2016 of 15July)

# REGULATION FOR THE SPECIAL COMPETITION FOR ACCESS TO HIGHER EDUCATION DEGREES OF THE UNIVERSITY OF MINHO

## **CHAPTER 1**

Based on the Decree-Law No. 113/2014 of 16 July, which regulates the Special Competitions for Access to Higher Education.

In view of the provisions of Decree-Law No. 64/2006 of 21 March, which regulates the exams specifically designed to evaluate the capacity of students over 23 years of age applying to higher education and the Regulation of such exams at the University of Minho, approved by Rectoral Order RT-09/2014 of 18 February.

Considering the provisions of Decree-Law No. 88/2006 of 23 May, which regulates the technological specialisation courses.

In view of the Decree-Law No. 40/2007 of 20 February, which establishes and regulates the special competitions for access to the degree in Medicine by undergraduate degree holders and the Regulation of such competition at the University of Minho, approved by Rectoral Order RT-02/2015 of 6 January.

I hereby approve this Regulation for the Special Competition for Access to Higher Education Degrees of the University of Minho for the academic year of 2016/2017.

## Article 1

## Scope

This Regulation applies to Undergraduate degrees and Integrated Master's degrees of the University of Minho, hereinafter referred to as degrees.

# Article 2 Special Competitions

The special competitions for access to higher education are as follows:

- a) Competition for students over 23 years of age that have completed the exams specifically designed to evaluate their capacity for access to higher education;
- b) Competition for holders of a technological specialisation certificate;
- c) Competition for holders of a higher technical certificate;
- d) Competition for holders of other higher education degrees.

## **CHAPTER 2**

# Students over 23 years of age that have completed the exams specifically designed to evaluate their capacity for access to higher education

## Article 3

#### Scope

This competition is addressed to students over 23 years of age that have completed the exams specifically designed to evaluate their capacity for access to higher education.

# Article 4 Degrees to which students can apply

- 1. All applicants that have successfully passed the exams can apply to up to a maximum of 6 degrees, in descending order of preference, provided that the specific subject matches the desired degree.
- 2. Only applicants approved in the Specific Vocational Skill Test may apply to the degree in Music.
- 3. Students that have successfully passed the exams of other higher education institutions can also apply to a degree of the University of Minho through this competition, provided that there is a signed protocol between both institutions.

# Article 5 Ordering

Applicants are ordered through the successive application of the following criteria:

- a) Final classification obtained in the exams specifically designed to evaluate the capacity of students over 23 years of age applying to higher education, in descending order;
- b) Best classification of the specific exam(s) required for access to the degree or degrees to which students are applying, in case of a tie.

# Article 6 2nd phase of the competition

- 1. After the disclosure of the results of the competition through the application of the ordering criteria mentioned in the previous Article, a 2nd phase of the competition takes place within the period defined in Annex 1.
- 2. The applicants that can apply to the 2nd phase are as follows:
  - a) Applicants who applied to the 1st phase but were not placed;
  - b) Applicants who applied to the 1st phase and were placed between the 2nd and 6th options, provided that they apply to the degree indicated in higher option, in case there is a vacancy;
  - c) Applicants who did not apply to the 1st phase, for exceptional and duly substantiated reasons, and wish to apply to the 2nd phase of the competition.
- 3. The rules for the 1st phase are also applied to the 2nd phase of the competition. However, applicants can apply to only one of the degrees that has a vacancy.
- 4. When applicants are placed in the 2nd phase after being previously placed in the 1st phase, the placement of the 1st phase is cancelled as well as the performed enrolment.
- 5. The following vacancies are available in the 2nd phase of the competition:
  - a) Vacancies resulting from the application of the provisions of paragraph 3 of Article 18 of this Regulation;
  - b) Released vacancies as a result of enrolment cancellation of students placed in the 1st phase of the competition;
  - c) Released vacancies as a result of relocation of students placed in the 1st phase.
- 6. The available vacancies for the 2nd phase are disclosed the day before the beginning of the respective application period on the Internet (http://alunos.uminho.pt/).
- 7. The date of publication of the results of the 2nd phase, as well as the appeal and registration periods are listed in Annex 1.

# CHAPTER 3 Holders of a technological specialisation certificate

# Article 7 Scope

This competition is addressed to holders of a technological specialisation certificate under Decree-Law No. 88/2006 of 23 May.

# Article 8 Degrees to which students can apply and requirements

- 1. The holders of a technological specialisation certificate may apply to higher education degrees within a protocol signed with the higher education institution or, when the promoter organisation is the higher education institution, to the degrees set out in the Order authorising the operation of the Technological Specialisation Course.
- 2. The application is dependent on:
  - a) The completion of the national examinations of secondary education corresponding to the entrance examinations set for the desired degree of the University of Minho through the general regime for access for the academic year of 2016/2017, according to the General Exam Guide of 2016 (Annex 4);
  - b) Achieving in these examinations a classification equal to or higher than the minimum classification set by the University of Minho for the academic year of 2016/2017, under the general regime for access.
- 3. Each applicant can only submit an application to one degree in the same academic year.

# Article 9 Ordering

Holders of the technological specialisation certificate are ordered according to the final classification obtained in the technological specialisation certificate. In the case of a tie, the average of the classifications obtained in the national examinations of secondary education corresponding to the entrance examinations, under the general regime for access, will be considered.

## CHAPTER 4 Holders of a higher technical certificate

# Article 10

# Scope

This competition is addressed to holders of a higher technical certificate.

## Article 11

## Degrees to which students can apply and requirements

- 1. Holders of a higher technical certificate can apply to the degrees in which a correspondence has been established between the latter and the area of education and training of the presented certificate (Annex 5).
- 2. The application is dependent on:
  - a) The completion of the national examinations of secondary education corresponding to the entrance examinations set for the desired degree of the University of Minho through the general regime for access for the academic year of 2016/2017, according to the General Exam Guide of 2016 (Annex 4);

- b) Achieving in these examinations a classification equal to or higher than the minimum classification set by the University of Minho for the academic year of 2016/2017, under the general regime for access.
- 3. Each applicant can only submit an application to one degree in the same academic year.

# Article 12 Ordering

Holders of a higher technical certificate are ordered according to the final classification obtained in the higher technical certificate. In the case of a tie, the average of the classifications obtained in the national examinations of secondary education corresponding to the entrance examinations, under the general regime for access, will be considered.

# CHAPTER 5 Holders of other higher education degrees

# Article 13 Scope

This competition is addressed to:

- a) Holders of an undergraduate degree (bachelor's or licentiate degree), master's degree or doctoral degree;
- b) Holders of the former Primary Teacher Training, Early Childhood and General Nursing courses that simultaneously prove the ownership of a secondary education course (12 schooling years), a secondary education complementary course or the completion of the 10th/11th grades.

# Article 14 Degrees to which students can apply

- 1. The applicants referred to in previous Article can apply to any degree.
- 2. Each applicant can only submit an application to one degree in the same academic year.

# Article 15 Ordering

- 1. The applicants covered by this competition are ordered through the successive application of the following criteria:
  - a) Final classification of the higher education degree, rounded to the nearest integer, in descending order;
  - b) Degree and certificate, successively giving priority to holders of a bachelor's, licentiate, master's and doctoral degree;
  - c) Age, in descending order.
- 2. Applicants applying to the degree in Music are excluded from the preceding paragraph. These applicants will be ordered through the classification obtained in the specific vocational skill test set for access to this degree, in a scale from 0 to 20, rounded to one decimal place, and in descending order.
- 3. Applicants with a foreign higher education degree, whose final degree classification is presented in a different scale from that of the Portuguese, will have their final degree classification proportionally converted into the Portuguese classification scale in accordance with the Law.
- 4. Whenever the final classification of the higher education degree or a quantitative reference is not provided, then the classification of 10 will be considered for ordering purposes.

- 5. The classifications obtained in Complementary Courses (supplement to Scientific and Pedagogical Training), Qualification Courses (for the practice of other functions within a given area) and in Specialised Higher Education Studies (CESE) are not considered for ordering purposes.
- 6. In the ordering of applicants with certificates proving the ownership of different courses/degrees, including two-cycle degrees, the best final classification presented will be considered, in addition to the provisions of subparagraph b) of paragraph 1.

# CHAPTER 6 Access to the degree in Medicine of the University of Minho (special competition referred to in Decree-Law No. 40/2007 of 20 February)

# Article 16 Scope

This special competition is addressed to the holders of an undergraduate degree that meet the required prerequisite for access to the degree in Medicine, established in subparagraph c) of paragraph 1 of Article 19.

# Article 17 Access conditions

The access conditions to the degree in Medicine, under this special competition, as well as the ordering methods and criteria, deadlines, documentation and other procedures are laid down in a specific regulation.

# CHAPTER 7

## Article 18 Vacancies

- 1. The vacancies for each of the competitions referred to in this Regulation are set by the Rector and listed in Annex 4.
- 2. Additional vacancies are set for the academic year of 2016/2017 for entry in advanced year in the following degrees:

## 2.1. Architecture (Integrated Master's degree)

a) 20 additional vacancies for holders of an Undergraduate degree in Architecture from the University of Minho.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.2. Biological Engineering (Integrated Master's degree)

 a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the areas of Chemical and Biological Engineering;

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.3. Biomedical Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the areas of Chemical and Biological Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.4. Civil Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Civil Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

### 2.5. Materials Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Materials Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

### 2.6. Polymer Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Polymer Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

#### 2.7. Computer Science and Telecommunications Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Communications Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

#### 2.8. Engineering and Management of Information Systems (Integrated Master's degree)

- a) 30 additional vacancies for holders of an Undergraduate degree in Information Systems and Technologies from the University of Minho;
- b) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Information Systems and Technologies. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

# 2.9. Engineering and Management of Information Systems - Evening Education (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Information Systems and Technologies. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.10. Industrial Engineering and Management (Integrated Master's degree)

- a) 10 additional vacancies for holders of an Undergraduate degree in Engineering of Clothing or in Informatics Engineering from the University of Minho, evenly distributed per degree;
- b) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Industrial Engineering and Management. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.11. Industrial Electronics and Computers Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Electronics Engineering and Computers Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.12. Informatics Engineering (Integrated Master's degree)

- a) 150 additional vacancies for holders of an Undergraduate degree in Informatics Engineering from the University of Minho;
- b) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Informatics The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

#### 2.13. Mechanical Engineering (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Mechanical Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

#### 2.14. Textile Engineering - Evening Education (Integrated Master's degree)

a) 10 additional vacancies for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or in Engineering Sciences from the University of Minho (evenly distributed per degree), provided that they have, in their study plan, a total of at least 60 ECTS in the area of Textile Engineering. The eventual surplus vacancies may be used for holders of an Integrated Master's degree in Engineering or Undergraduate Degree in Engineering or Engineering Sciences from other higher education institutions that meet the same requirements.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and c) of paragraph 1 of Article 15.

## 2.15. Psychology (Integrated Master's degree)

- a) 30 additional vacancies for holders of an Undergraduate degree in Psychology or Psychological Science;
- b) 30 additional vacancies for holders of an Undergraduate degree in Psychology from the University of Minho (5-year programme);
- c) 20 additional vacancies for holders of an Undergraduate degree in Psychology (1st cycle) from the Universities of Madeira and of the Azores (evenly distributed per institution), under the General Cooperation Protocol established between the latter and the University of Minho.

The ordering of these applicants is conducted in accordance with the criteria set out in subparagraphs a) and

c) of paragraph 1 of Article 15.

- 3. When the limit referred to in paragraph 1 is exhausted, the vacancies of the general competition that are not fulfilled revert to the special competitions, with the following order of precedence:
  - a) Holders of a technological specialisation certificate;
  - b) Holders of a higher technical certificate;
  - c) Students over 23 years of age that have completed the exams specifically designed to evaluate their capacity for access to higher education;
  - d) Holders of other higher education degrees.

# Article 19

# Degrees with prerequisites or specific requirements

- 1. Degrees with prerequisites:
  - a) The degree in Archaeology requires the prerequisites of Group D vision capacity adequate to the degree's demands - proven by the applicant's self-declaration, in accordance with Annex 6 of the Deliberation of CNAES (National Committee for Access to Higher Education) No. 146-A/2016 of 12 February;
  - b) The degree in Nursing requires the prerequisites of Group A no mental, sensory or physical disability that significantly interferes with the functional and interpersonal communication capacity, preventing the applicant and others from learning proven by medical statement in the form of a questionnaire, in accordance with Annex 3 of the Deliberation of CNAES No. 146-A/2016 of 12 February;
  - c) The degree in Medicine requires the prerequisites of Group A no mental, sensory or physical disability that significantly interferes with the functional and interpersonal communication capacity, preventing the applicant and others from learning proven by medical statement in the form of a questionnaire, in accordance with Annex 3 of the Deliberation of CNAES No. 146-A/2016 of 12 February;
  - d) The degree in Music requires the completion of the specific vocational skill test set for access to this degree.
- 2. Proof of prerequisites:
  - a) The certified documents of completion of specific vocational skill test set for access to the degree in Music are submitted by applicants upon application, which is an essential requirement for admission to the degree;
  - b) The certified documents of fulfilment of the prerequisites of Groups A and D are submitted by applicants, in case they are placed, upon registration and enrolment, which is an essential requirement for the registration and enrolment process.
- 3. The prerequisites are only valid in the year of their fulfilment.

# Article 20

# Restrictions

Each student can only submit an application through one of the special competitions referred to in this Regulation in the same academic year.

# Article 21 Application

- 1. The application consists in the indication of the degree in which the applicant wishes to register and enrol at the University of Minho.
- 2. The application is submitted on site in the Academic Services of the University of Minho, in the campuses of Gualtar

or Azurém.

- 3. Those who are eligible to submit an application are:
  - a) The student;
  - b) An attorney-in-fact.

# Article 22 Validity

The application is only valid for the academic year in which it is submitted.

# Article 23 Deadlines

The periods in which the actions referred to in this Regulation must be conducted are set out in Annex 1.

# Article 24 Documentation needed

- 1. The application process requires the submission of the following documents:
  - a) A duly completed application form, available in the Academic Services and in the Academic Portal of UMinho (http://alunos.uminho.pt/);
  - b) Certified documents of all elements necessary for the analysis of the application (Annex 2);
  - c) A signed authorisation, when appropriate.
- 2. It is the applicant's responsibility to ensure proper conduct of his/her own application process.
- Graduates from the University of Minho are not exempt from submitting the documents referred to in subparagraph
   b) in paragraph 1.
- 4. The application is subject to the payment of the fee set in the Table of Fees in force (Annex 3) and the presentation of the citizen card or other civil and tax identification document.

## Article 25 Placement

The placement of applicants in each degree and in each competition, in the established vacancies, is performed according to the ordered list in descending order, resulting from the application of the respective ordering criteria.

## Article 26 Tie situation

All applicants in a tie situation, when applying the ordering criteria laid down in this Regulation, will be admitted whenever regarding the last available vacancy.

# Article 27 Decision

Decisions on the application referred to in this Regulation rest with the Rector.

# Article 28 Final result

The final result is expressed through the following references:

- a) Placed;
- b) Not placed;
- c) Rejected/excluded.

# Article 29 Communication of decision

- 1. The final result of the competition is disclosed via the Internet (http://alunos.uminho.pt/) on the specified date in Annex 1.
- 2. The mention of the rejected/excluded situation needs to be accompanied by the respective reasons.

# Article 30 Appeals

- 1. Any appeals against the final result of the competition may be presented and duly substantiated by the applicants within the deadline specified in Annex 1.
- 2. All appeals must be submitted on site in the Academic Services of the University of Minho, in the campuses of Gualtar or Azurém.
- 3. Appeals are subject to the fees set out in Annex 3.
- 4. The decisions on the appeals are disclosed within the period specified in Annex 1 and sent by post to the interested parties.
- 5. The students that have submitted an appeal under these terms and proved to be well founded, resulting in student placement, have to register and/or enrol within the deadline specified in Annex 1.
- 6. All appeals submitted after the deadline are rejected outright.

# Article 31 Registration and enrolment

- 1. All placed applicants should proceed with registration and enrolment on site in the Academic Services of the University of Minho, in the Campuses of Gualtar or Azurém, within the deadline set in Annex 1.
- 2. All placed applicants that fail to register and enrol within the deadline specified in the preceding paragraph lose the right to the vacancy.
- 3. Applicants will not be able to perform registration and enrolment if they cannot prove, upon such process, the ownership of the prerequisites required for the degree in which they were placed, with the exception of those placed in the Music degree, in which the completion of the specific vocational skill test set for access to that degree must be proven upon application.
- 4. Whenever an applicant fails to register and enrol within the established deadline, the Academic Services of the University of Minho will call the next applicant of the ordered list, resulting from the application of the ordering

criteria, until the effective occupation of the vacancy or the exhaustion of applicants to the degree and competition in question.

- 5. The applicants referred to in the previous paragraph will have an undelayable period of 3 working days after the respective notification to proceed with registration and enrolment.
- 6. Placement is only valid for registration and enrolment in the academic year for which the competition is held.

# Article 32 Preliminary rejection

- 1. All applications that fall within the following situations, although gathering the necessary conditions, are rejected outright:
  - a) If they refer to degrees and competitions where the number of vacancies has been set to zero;
  - b) If they were submitted after the established deadline;
  - c) If they are not accompanied by all the necessary documentation required, upon application, to complete the submission process;
  - d) If they expressly contravene any of the rules laid down in this Regulation.
- 2. The decision of rejection rests with the Rector.

## Article 33 Application exclusion

- 1. Applicants who have made false declarations are excluded at any time from the application process.
- 2. The decision on the exclusion from the application process rests with the Rector.

# Article 34 Administrative errors

- 1. When there is no placement or there was an error in the placement process, due to an error not directly or indirectly attributable to the applicant, the latter will be placed in the degree in which s/he would be placed in the absence of the error, even if for this purpose an additional vacancy must be created.
- 2. The correction of the error can be activated by the applicant through the submission of an appeal, or by the Academic Services of the University of Minho.
- 3. The correction may take the form of placement, change of placement, change of placement status to not placed or to excluded, and it must be duly substantiated.
- 4. Any changes made in accordance with the provisions of this Article shall be notified to the applicant by registered letter with acknowledgement of receipt, with the respective reasons.
- 5. The correction of the error only applies to the applicant in which the error was detected, and therefore having no effect on the remaining applicants.

## Article 35 Curricular integration

1. Students integrate the programmes and organisation of the cycles of studies in force at the University of Minho in the academic year in question.

- 2. Integration is ensured through the European Credit Transfer and Accumulation System (ECTS), based on the principle of recognising learning outcomes and acquired competences.
- 3. The rules in force at the University of Minho are applied to the accreditation of professional experience and training.
- 4. The integration in an advanced year of the degree or enrolment in course units of an advanced year is only possible if the course units of the year in question are already in operation.
- 5. For students who have already successfully completed the course units of a higher education degree or who require the accreditation of their professional experience/training, accreditation is requested on site in the Academic Services of the University of Minho (in the campuses of Gualtar or Azurém) through a specific form and accompanied by the certificates of the completed course units, as well as of the syllabus and load of completed course units, duly authenticated by the home institution, and/or a detailed *curriculum vitae* and evidence of professional experience/training, respectively.
- 6. The analysis of curricular integration can be done prior to the application at the request of the applicant, and subject to the payment of the fees set out in Annex 3.
- 7. In case the applicant is not notified of the decision regarding the accreditation referred to in paragraph 6 until the defined deadline for submission of applications, the applicant should proceed with his/her application within the set deadlines, otherwise his/her application will not be accepted.

# Article 36 Entry into force

This Regulation shall enter into force on the day following its publication in the 2nd Series of the Official Gazette.

# Article 37 Application

This Regulation exclusively applies to applications for the academic year of 2016/2017.

# CALENDARS

# **GENERAL CALENDAR**

PROCEDURE	DEADLINES	
	Starting date	End date
Application submission	25 July	12 Aug
Placement notices	-	9 Sept
Registration and enrolment	14 Sept	16 Sept
Appeal against student placement	12 Sept	14 Sept
Decision on the appeals	-	26 Sept
Registration and enrolment for the settled appeals	28 Sept	30 Sept

# **CALENDAR - 2ND PHASE OF APPLICATIONS**

# Special Competition for Students Over 23 Years of Age that Have Completed the Exams Specifically Designed to Evaluate their Capacity for Access to Higher Education

PROCEDURE	DEADLINES	
	Starting date	End date
Application submission	21 Oct	24 Oct
Placement notices	-	27 Oct
Registration and enrolment	28 Oct	31 Oct
Appeal against student placement	28 Oct	31 Oct
Decision on the appeals	-	7 Nov
Registration and enrolment for the settled appeals	8 Nov	9 Nov

## **DOCUMENTS CERTIFYING OWNERSHIP OF QUALIFICATION**

# 1. Students over 23 years of age that have completed the exams specifically designed to evaluate their capacity for access to higher education

- a) Certificate of successful completion of Exams;
- b) Certificate proving the classifications obtained in the exams regarding the specific subjects required for access to the degree.

### 2. Holders of a technological specialisation certificate

- a) Document certifying the ownership of the technological specialisation certificate with the respective final classification;
- b) Certified statement of the classifications obtained in national examinations corresponding to the entrance examinations set for the degree to which the student is applying (ENES - National Secondary School Examination File or equivalent document).

### 3. Holders of a higher technical certificate

- a) Document certifying the ownership of the higher technical certificate with the respective final classification;
- b) Certified statement of the classifications obtained in national examinations corresponding to the entrance examinations set for the degree to which the student is applying (ENES - National Secondary School Examination File or equivalent document).

### 4. Holders of other higher education degrees

## 4.1. Holders of the Primary Teacher Training, Early Childhood and General Nursing Courses

- a) Document certifying the ownership of the course with the respective final classification;
- b) Document certifying the ownership of a secondary education course, a secondary education complementary course or the completion of the 10th/11th grades.

# 4.2. Holders of an undergraduate degree (bachelor's or licentiate degree), master's degree or doctoral degree

- a) Document certifying the ownership of a higher education degree, equivalent to a national higher education degree, or acknowledgement and conversion of a foreign higher education course into a Portuguese higher education degree with the respective final classification;
- b) Certificate of the completed course units of the higher education degree that the applicant proves to hold, indicating the respective ECTS (only for applicants to the Integrated Master's degrees in Engineering);
- c) Certified statement of teaching practice in any level of education (only for holders of a Primary Teacher Training or Early Childhood Course equivalent to a bachelor's degree for the purpose of furthering studies, under the respective legislation);
- d) Document certifying the completion of the specific vocational skill test set for the local competition for access to the Music degree (only for those applying to the degree in Music).

# TABLE OF FEES

1.	Application	€65.00
2.	Appeal against student placement	€20.00
3.	Prior definition of a study plan	€120.00

4. The fee for appeal against student placement will be reimbursed whenever the appeal is well founded and due to an error attributable to the Services.

## **ENTRANCE EXAMINATIONS**

## Special Competition for Holders of a Technological Specialisation Certificate Special Competition for Holders of a Higher Technical Certificate

#### 9002 Public Administration

[Undergraduate degree - 1st cycle]

- One of the following exams:
- 04 Economy
- 09 Geography 16 Mathematics

## 9006 Archaeology

[Undergraduate degree - 1st cycle]

- One of the following exams/group of exams: 11 History
- or
- 09 Geography
- 11 History
- or
- 11 History
- 18 Portuguese

## 9257 Architecture

[Integrated Master's degree]

- One of the following exams/group of exams:
- 10 Descriptive Geometry
- 12 History of Arts and Culture

or

- 10 Descriptive Geometry
- 16 Mathematics

## 9688 Applied Biology

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 02 Biology and Geology or 02 Biology and Geology 07 Physics and Chemistry or 02 Biology and Geology 19 Mathematics A

## 9689 Biology-Geology

[Undergraduate degree - 1st cycle] One of the following exams: 02 Biology and Geology 07 Physics and Chemistry 19 Mathematics A

#### 9015 Biochemistry

[Undergraduate degree - 1st cycle] 02 Biology and Geology 07 Physics and Chemistry

#### 9019 Political Science

[Undergraduate degree - 1st cycle] One of the following exams: 04 Economy 06 Philosophy 11 History

#### **9397 Computer Science**

[Undergraduate degree - 1st cycle] 19 Mathematics A

#### 9023 Communication Sciences

[Undergraduate degree - 1st cycle] One of the following exams: 09 Geography 17 Applied Mathematics for Social Sciences 18 Portuguese

#### 9379 Environmental Sciences

[Undergraduate degree - 1st cycle] One of the following exams: 02 Biology and Geology 07 Physics and Chemistry 09 Geography

#### 9869 Accounting (evening education)

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 16 Mathematics or

- 04 Economy
- or
- 16 Mathematics 18 Portuguese
- 10 T Offuguese

# L102 Criminology and Criminal Justice (evening education)

- [Undergraduate degree 1st cycle]
  - One of the following exams:
  - 02 Biology and Geology
  - 11 History
  - 18 Portuguese

## 8494 Product Design

[Undergraduate degree - 1st cycle]

- One of the following exams/group of exams: 03 Drawing
- 16 Mathematics
- or
- 10 Descriptive Geometry 16 Mathematics
- 16 Mathematics

#### 9499 Fashion Design and Marketing

[Undergraduate degree - 1st cycle] One of the following exams: 03 Drawing 10 Descriptive Geometry 16 Mathematics

## 9078 Law

[Undergraduate degree - 1st cycle] One of the following exams: 06 Philosophy 11 History 18 Portuguese

#### 8358 Law (evening education)

[Undergraduate degree - 1st cycle] One of the following exams: 06 Philosophy 11 History 18 Portuguese

## 9081 Economy

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 19 Mathematics A or 04 Economy 19 Mathematics A or 19 Mathematics A 18 Portuguese

## 9353 Education

[Undergraduate degree - 1st cycle] One of the following exams: 02 Biology and Geology 11 History 18 Portuguese

## 8427 Education (evening education)

[Undergraduate degree - 1st cycle] One of the following exams: 02 Biology and Geology

11 History

18 Portuguese

#### 9853 Elementary Education

[Undergraduate degree - 1st cycle]

One of the following exams: 11 History

16 Mathematics

18 Portuguese

## 9500 Nursing

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 02 Biology and Geology or 02 Biology and Geology 07 Physics and Chemistry or 02 Biology and Geology 16 Mathematics

#### 9358 Biological Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 9359 Biomedical Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 9360 Civil Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 9363 Materials Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 9364 Polymer Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

# G007 Computer Science and

Telecommunications Informatics [Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

# G001 Engineering and Management of Information Systems

[Integrated Master's degree] 19 Mathematics A

# G002 Engineering and Management of

Information Systems (evening education) [Integrated Master's degree] 19 Mathematics A

#### 9509 Industrial Engineering and Management

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 9366 Industrial Electronics and

**Computers Engineering** [Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 9368 Engineering Physics

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

#### **G005 Informatics Engineering**

[Integrated Master's degree] 19 Mathematics A

## 9369 Mechanical Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

#### 9371 Textile Engineering

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

## 8090 Textile Engineering (evening

## education)

[Integrated Master's degree] 07 Physics and Chemistry 19 Mathematics A

#### 9381 Applied Statistics

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 19 Mathematics A or 02 Biology and Geology 19 Mathematics A or 04 Economy 19 Mathematics A

## 9134 Cultural Studies

[Undergraduate degree - 1st cycle] One of the following exams: 06 Philosophy 18 Portuguese

#### 9138 Portuguese and Lusophone Studies

[Undergraduate degree - 1st cycle] One of the following exams: 15 Portuguese Literature 18 Portuguese

## 9139 Philosophy

[Undergraduate degree - 1st cycle] One of the following exams: 06 Philosophy 18 Portuguese

#### 9141 Physics

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 19 Mathematics A or 07 Physics and Chemistry 19 Mathematics A or 02 Biology and Geology 19 Mathematics A

#### 8183 Geography and Planning

[Undergraduate degree - 1st cycle] One of the following exams: 02 Biology and Geology 04 Economy 09 Geography

#### 9146 Geology

[Undergraduate degree - 1st cycle] One of the following exams: 02 Biology and Geology 07 Physics and Chemistry 09 Geography

## 9147 Management

- [Undergraduate degree 1st cycle] One of the following exams/group of exams: 16 Mathematics or 04 Economy

  - 16 Mathematics
- 09 Geography
- 16 Mathematics

#### 9181 History

[Undergraduate degree - 1st cycle] One of the following exams/group of exams: 11 History or 09 Geography 11 History or 11 History 18 Portuguese

## 9192 Applied Languages

[Undergraduate degree - 1st cycle] One of the following exams: 08 French 13 English 18 Portuguese

## 9193 Oriental Languages and Cultures

[Undergraduate degree - 1st cycle] One of the following exams: 13 English 18 Portuguese

## 9195 European Languages and

## Literatures

[Undergraduate degree - 1st cycle] One of the following exams: 13 English 18 Portuguese

#### 8005 Marketing (evening education)

- [Undergraduate degree 1st cycle] One of the following exams/group of exams: 04 Economy or 17 Applied Mathematics for Social Sciences or
  - 09 Geography
  - 16 Mathematics

## 9209 Mathematics

[Undergraduate degree - 1st cycle] 19 Mathematics A

#### 9813 Medicine

[Integrated Master's degree] 02 Biology and Geology 07 Physics and Chemistry 16 Mathematics

#### 8091 Music (evening education)

[Undergraduate degree - 1st cycle]

- One of the following exams:
- 11 History
- 16 Mathematics
- 18 Portuguese

# 8433 International Business (evening education)

- [Undergraduate degree 1st cycle] One of the following exams/group of exams: 04 Economy or 16 Mathematics
  - or
  - 13 English
  - 16 Mathematics

## 8184 Optometry and Vision Sciences

- [Undergraduate degree 1st cycle]
  - One of the following exams/group of exams:
  - 02 Biology and Geology
  - 07 Physics and Chemistry
  - or
  - 02 Biology and Geology
  - 19 Mathematics A

## 9555 Psychology

[Integrated Master's degree] One of the following exams: 02 Biology and Geology 19 Mathematics A

## 9223 Chemistry

[Undergraduate degree - 1st cycle] 07 Physics and Chemistry 19 Mathematics A

#### 9229 International Relations

[Undergraduate degree - 1st cycle] One of the following exams: 04 Economy 06 Philosophy 11 History

#### 9240 Sociology

- [Undergraduate degree 1st cycle] One of the following exams: 09 Geography 11 History
  - 18 Portuguese

## 9243 Theatre

[Undergraduate degree - 1st cycle] One of the following exams: 12 History of Arts and Culture 13 English 15 Portuguese Literature 18 Portuguese

# REQUIRED AREAS OF EDUCATION AND TRAINING Special Competition for Holders of a Higher Technical Certificate

#### 9002 Public Administration

[Undergraduate degree - 1st cycle] 345 - Management and Administration

#### 9006 Archaeology

- [Undergraduate degree 1st cycle]
  - 225 History and Archaeology
  - 581 Architecture and Urbanism
  - 812 Tourism and Recreation

## 9257 Architecture

[Integrated Master's degree] 581 - Architecture and Urbanism

#### 9688 Applied Biology

- [Undergraduate degree 1st cycle]
  - 421 Biology and Biochemistry
  - 422 Environmental Sciences
  - 541 Food Industries
  - 852 Natural Environment and Wildlife

#### 9689 Biology-Geology

[Undergraduate degree - 1st cycle]

- 421 Biology and Biochemistry
- 422 Environmental Sciences
- 541 Food Industries
- 852 Natural Environment and Wildlife

#### 9015 Biochemistry

- [Undergraduate degree 1st cycle]
  - 421 Biology and Biochemistry
  - 422 Environmental Sciences
  - 442 Chemistry
  - 541 Food Industries
  - 621 Agricultural and Animal Production
  - 640 Veterinary Sciences

## 9019 Political Science

[Undergraduate degree - 1st cycle] 345 - Management and Administration

#### 9397 Computer Science

[Undergraduate degree - 1st cycle] 481 - Computer Science

#### 9023 Communication Sciences

[Undergraduate degree - 1st cycle] 213 - Audiovisual Media and Media Production 342 - Marketing and Advertising

#### **9379 Environmental Sciences**

- [Undergraduate degree 1st cycle]
  - 421 Biology and Biochemistry
  - 422 Environmental Sciences
  - 541 Food Industries
  - 851 Technology for Environmental Protection
  - 852 Natural Environment and Wildlife

## 9869 Accounting (evening education)

[Undergraduate degree - 1st cycle] 343 - Finance, Banking and Insurance 344 - Accounting and Taxation 345 - Management and Administration 346 - Secretarial and Office Work 347 - Operational Framework in

Business/Organisations

# L102 Criminology and Criminal Justice (evening education)

[Undergraduate degree - 1st cycle] Not applicable

#### 8494 Product Design

[Undergraduate degree - 1st cycle] 214 - Design

#### 9499 Fashion Design and Marketing

[Undergraduate degree - 1st cycle] 214 - Design

- 341 Trade
- 342 Marketing and Advertising

#### 9078 Law

[Undergraduate degree - 1st cycle] 380 - Law

#### 8358 Law (evening education)

[Undergraduate degree - 1st cycle] 380 - Law

#### 9081 Economy

[Undergraduate degree - 1st cycle] 343 - Finance, Banking and Insurance 345 - Management and Administration

#### 9353 Education

[Undergraduate degree - 1st cycle] 225 - History and Archaeology 345 - Management and Administration 347 - Operational Framework in Business/Organisations 421 - Biology and Biochemistry 761 - Support Services for Children and the Elderly 762 - Social Work and Guidance

# 8427 Education (evening education)

[Undergraduate degree - 1st cycle] 225 - History and Archaeology 345 - Management and Administration 347 - Operational Framework in Business/Organisations 421 - Biology and Biochemistry 761 - Support Services for Children and Young People 762 - Social Work and Guidance

#### 9853 Elementary Education

[Undergraduate degree - 1st cycle] 210 - Arts 225 - History and Archaeology 311 - Psychology 347 - Operational Framework in Business/Organisations 421 - Biology and Biochemistry 422 - Environmental Sciences 442 - Chemistry 761 - Support Services for Children and Young People 762 - Social Work and Guidance

## 9500 Nursing

[Undergraduate degree - 1st cycle] 421 - Biology and Biochemistry 442 - Chemistry 729 - Health - programmes not classified in another area of study

## 9358 Biological Engineering

[Integrated Master's degree]

- 421 Biology and Biochemistry
- 422 Environmental Sciences
- 520 Engineering and Related Techniques
- 524 Chemical Process Technology

529 - Engineering and Related Techniques programmes not classified in another area of study

540 - Processing Industries

851 - Technology for Environmental Protection

## 9359 Biomedical Engineering

[Integrated Master's degree]

- 421 Biology and Biochemistry
- 520 Engineering and Related Techniques
- 529 Engineering and Related Techniques programmes not classified in another area of
- study
- 540 Processing Industries 541 - Food Industries
- J41 1 000 muusi

## 9360 Civil Engineering

[Integrated Master's degree]

520 - Engineering and Related Techniques

529 - Engineering and Related Techniques programmes not classified in another area of study

- 540 Processing Industries
- 544 Extractive Industries
- 581 Architecture and Urbanism
- 582 Civil Construction and Engineering

#### 9363 Materials Engineering

[Integrated Master's degree]
520 - Engineering and Related Techniques
521 - Metallurgy and Metalworking
529 - Engineering and Related Techniques programmes not classified in another area of
study
540 - Processing Industries
542 - Textile, Clothing, Leather and Footwear
Industries
543 - Materials (Wood, Cork, Paper, Plastic and
Glass Industries, amongst others)
544 - Extractive Industries

# 9364 Polymer Engineering

[Integrated Master's degree]
520 - Engineering and Related Techniques
529 - Engineering and Related Techniques programmes not classified in another area of study
540 - Processing Industries
542 - Textile, Clothing, Leather and Footwear Industries
543 - Materials (Wood, Cork, Paper, Plastic and Glass Industries, amongst others)

#### G007 Computer Science and Telecommunications Engineering

[Integrated Master's degree]

- 520 Engineering and Related Techniques
- 522 Electricity and Energy
- 523 Electronics and Automation

529 - Engineering and Related Techniques programmes not classified in another area of study

540 - Processing Industries

# G001 Engineering and Management of Information

#### Systems

[Integrated Master's degree]

- 481 Computer Science
- 520 Engineering and Related Techniques
- 529 Engineering and Related Techniques -

programmes not classified in another area of study

540 - Processing Industries

# G002 Engineering and Management of Information

## Systems (evening education)

- [Integrated Master's degree]
  - 481 Computer Science
  - 520 Engineering and Related Techniques
  - 529 Engineering and Related Techniques -

programmes not classified in another area of study

540 - Processing Industries

#### 9509 Industrial Engineering and Management

[Integrated Master's degree] 520 - Engineering and Related Techniques 529 - Engineering and Related Techniques programmes not classified in another area of study 540 - Processing Industries

## 9366 Industrial Electronics and Computers Engineering

#### [Integrated Master's degree]

520 - Engineering and Related Techniques

522 - Electricity and Energy

523 - Electronics and Automation

529 - Engineering and Related Techniques -

programmes not classified in another area of study

540 - Processing Industries

#### 9368 Engineering Physics

[Integrated Master's degree]

- 520 Engineering and Related Techniques 529 - Engineering and Related Techniques -
- programmes not classified in another area of study
- 540 Processing Industries

## **G005 Informatics Engineering**

[Integrated Master's degree]

481 - Computer Science520 - Engineering and Related Techniques529 - Engineering and Related Techniques -programmes not classified in another area of study

540 - Processing Industries

#### 9369 Mechanical Engineering

[Integrated Master's degree]

- 520 Engineering and Related Techniques
- 521 Metallurgy and Metalworking
- 525 Construction and Repair of Motor Vehicles
- 529 Engineering and Related Techniques programmes not classified in another area of

study

- 540 Processing Industries
- 544 Extractive Industries

# 9371 Textile Engineering

## [Integrated Master's degree]

- 520 Engineering and Related Techniques
- 529 Engineering and Related Techniques programmes not classified in another area of study
- 540 Processing Industries

542 - Textile, Clothing, Leather and Footwear Industries

543 - Materials (Wood, Cork, Paper, Plastic and Glass Industries, amongst others)

# 8090 Textile Engineering (evening education)

- [Integrated Master's degree]
  - 520 Engineering and Related Techniques
  - 529 Engineering and Related Techniques programmes not classified in another area of
  - study
  - 540 Processing Industries
  - 542 Textile, Clothing, Leather and Footwear Industries
  - 543 Materials (Wood, Cork, Paper, Plastic and Glass Industries, amongst others)

## 9381 Applied Statistics

[Undergraduate degree - 1st cycle]

- 421 Biology and Biochemistry
- 422 Environmental Sciences
- 481 Computer Science
- 541 Food Industries

#### 9134 Cultural Studies

[Undergraduate degree - 1st cycle] Not applicable

#### 9138 Portuguese and Lusophone Studies

[Undergraduate degree - 1st cycle] Not applicable

#### 9139 Philosophy

[Undergraduate degree - 1st cycle] Not applicable

# 9141 Physics

[Undergraduate degree - 1st cycle]

- 522 Electricity and Energy
- 582 Civil Construction and Engineering

### 8183 Geography and Planning

[Undergraduate degree - 1st cycle]

- 422 Environmental Sciences
- 581 Architecture and Urbanism
- 812 Tourism and Recreation
- 852 Natural Environment and Wildlife

## 9146 Geology

[Undergraduate degree - 1st cycle]

- 421 Biology and Biochemistry
- 422 Environmental Sciences
- 851 Technology for Environmental Protection

#### 9147 Management

[Undergraduate degree - 1st cycle] 345 - Management and Administration

## 9181 History

[Undergraduate degree - 1st cycle] 225 - History and Archaeology

#### 9192 Applied Languages

[Undergraduate degree - 1st cycle] Not applicable

#### 9193 Oriental Languages and Cultures

[Undergraduate degree - 1st cycle] Not applicable

#### 9195 European Languages and Literatures

[Undergraduate degree - 1st cycle] Not applicable

#### 8005 Marketing (evening education)

[Undergraduate degree - 1st cycle] 342 - Marketing and Advertising

## 9209 Mathematics

- [Undergraduate degree 1st cycle]
  - 421 Biology and Biochemistry
  - 422 Environmental Sciences
  - 481 Computer Science
  - 541 Food Industries

#### 9813 Medicine

[Integrated Master's degree] Not applicable

## 8091 Music (evening education)

[Undergraduate degree - 1st cycle] Not applicable

# 8433 International Business (evening education)

[Undergraduate degree - 1st cycle] 345 - Management and Administration

## **8184 Optometry and Vision Sciences**

[Undergraduate degree - 1st cycle] 421 - Biology and Biochemistry

#### 9555 Psychology

[Integrated Master's degree] 311 - Psychology

## 9223 Chemistry

[Undergraduate degree - 1st cycle] 421 - Biology and Biochemistry 422 - Environmental Sciences 442 - Chemistry 541 - Food Industries 542 - Textile, Clothing, Leather and Footwear Industries 543 - Materials (Wood, Cork, Paper, Plastic and Glass Industries, amongst others) 544 - Extractive Industries

## 9229 International Relations

[Undergraduate degree - 1st cycle] 225 - History and Archaeology 345 - Management and Administration 380 - Law

## 9240 Sociology

[Undergraduate degree - 1st cycle] Not applicable

## 9243 Theatre

[Undergraduate degree - 1st cycle] 210 - Arts 212 - Performing Arts

# VACANCIES PER DEGREE AND COMPETITION

	VACANCIES **			
DEGREES	Students over 23 years of age	Other Higher Education Degrees	Technological Specialisation Certificate ****	Higher Technical Certificate
Public Administration	4	1	0	0
Archaeology	2	0	0	1
Architecture*	6	0	0	0
Applied Biology	5	1	0	0
Biology-Geology	6	1	0	1
Biochemistry	7	1	0	0
Political Science	3	0	0	0
Computer Science	5	1	0	1
Communication Sciences	7	1	0	2
Environmental Sciences	4	1	0	0
Accounting (evening education)	4	2	0	0
Criminology and Criminal Justice (evening education)	3	1	0	0
Product Design	4	0	0	0
Fashion Design and Marketing	3	0	1 a)	1
Law	13	1	0	0
Law (evening education)	2	1	0	0
Economy	8	1	0	0
Education	5	1	0	0
Education (evening education)	3	0	0	0
Elementary Education	5	1	0	0
Nursing	0	1	0	0
Biological Engineering*	5	0	1 b)	1
Biomedical Engineering*	6	0	0	1
Civil Engineering*	4	0	1 c)	1
Materials Engineering*	2	0	0	1
Polymer Engineering*	3	0	0	1
	3	0		1
Computer Science and Telecommunications Engineering*	5 9	0	1 d)	1
Engineering and Management of Information Systems* Engineering and Management of Information Systems	4	0	1 e) 1 f)	1
(evening education)*	F	0	1>	1
Industrial Engineering and Management*	5 9	0 0	1 g) 1 h)	1
Industrial Electronics and Computers Engineering*				
Engineering Physics	2 15	0	0	0
Informatics Engineering*			1 i)	1
Mechanical Engineering*	8	0	1 j)	1
Textile Engineering	1	0	0	0
Textile Engineering (evening education)*	3	0	1 k)	0
Applied Statistics	2	0	0	0
Cultural Studies	2	1	0	0
Portuguese and Lusophone Studies	4	1	0	0
Philosophy	3	1	0	0
Physics	2	0	0	0
Geography and Planning	4	1	0	0
Geology	3	1	0	0
Management	7	2	0	0
History	6	0	0	0
Applied Languages	5	1	0	0
Oriental Languages and Cultures	3	1	0	0 (Continuos)

(Continues)

(Continuation of Annex 4)

	VACANCIES **			
DEGREES	Students over 23 years of age	Other Higher Education Degrees	Technological Specialisation Certificate ****	Higher Technical Certificate
European Languages and Literatures	6	1	0	0
Marketing (evening education)	5	1	0	0
Mathematics	3	0	0	0
Medicine	0	***	0	0
Music (evening education)	4	5	0	0
International Business (evening education)	3	1	0	0
Optometry and Vision Sciences	6	1	0	0
Psychology*	6	0	0	0
Chemistry	2	0	0	0
International Relations	7	0	0	0
Sociology	6	1	0	0
Theatre	3	0	0	0

\* See also paragraph 2 of Article 18 of the Regulation.

\*\* For each degree, the unfulfilled vacancies of a competition do not revert to another competition, with the exception of the surplus vacancies of the 2nd phase of the competition for students over 23 years of age that have completed the exams specifically designed to evaluate their capacity for access to higher education that revert to the competition for holders of other higher education degrees.

\* There are 18 vacancies for the special competition referred to in Decree-Law No. 40/2007 of 20 February.

\*\*\*\* If there are applicants who desire admission under any protocols established with the University of Minho that are not referenced in this Annex, the former must indicate the respective protocol on the application request.

a) Holders of Technological Specialisation Courses (TSC) in Fashion Trade from AFTEBI, holders of TSC in Industrialisation of Fashion Product from AFTEBI, and holders of TSC in Footwear Design from CFPIC, under the respective protocols.

b) Holders of TSC in Water and Effluent Treatment from AFTEBI, under the respective protocols.

c) Holders of TSC in Construction Management from ESAS, holders of TSC in Construction Management from ESCA, and holders of TSC in Construction Management from EPB, under the respective protocols.

- d) Holders of TSC in Information Systems Technology and Programming and holders of TSC in Telecommunications and Networks from EPB, holders of TSC in Installation and Maintenance of Computer Networks and Systems from EPF, and holders of TSC in Information Systems Technology and Programming from ESAS, in accordance with the respective protocols.
- e) Holders of TSC in Information Systems Technology and Programming and holders of TSC in Management Information Systems from ESAS, holders of TSC in Computer Applications in Management from EPRALIMA, holders of TSC in Computer Applications in Management and holders of TSC in Information Systems Technology and Programming from EPB, holders of TSC in Installation and Maintenance of Computer Networks and Systems from EPF, holders of TSC in Computer Applications in Computer Applications in Management from EPB, holders of TSC in Information Systems from EPF, holders of TSC in Computer Applications in Management from EPB, holders of TSC in Installation and Maintenance of Computer Networks and Systems from EPF, holders of TSC in Software Development and Systems Administration from the Universities of Minho, Aveiro and Beira Interior, in accordance with the respective protocols.
- f) Holders of TSC in Software Development and Systems Administration from the Universities of Minho, Aveiro and Beira Interior, in accordance with the respective protocols. The vacancies established for the set of protocols indicated in e) can revert to this degree (evening education), except the vacancies established for TSC in Software Development and Systems Administration. The ordering of applicants for these vacancies will be made according to the final classification of the technological specialisation certificate.
- g) Holders of TSC in Management Information Systems from ESAS, holders of TSC in Computer Applications in Management from ETGB, holders of TSC in Computer Applications in Management from ESAP, holders of TSC in Computer Applications in Management from ESTP, and holders of TSC in Software Development and Systems Administration from the University of Minho, in accordance with the respective protocols.
- h) Holders of TSC in Telecommunications and Networks from EPB, under the respective protocol.
- i) Holders of TSC in Computer Applications in Management from EEEP, holders of TSC in Computer Applications in Management and holders of TSC in Multimedia Product Development from EPRALIMA, holders of TSC in Information Systems Technology and Programming from EPB, holders of TSC in Installation and Maintenance of Computer Networks and Systems from EPF, holders of TSC in Information Systems Technology and Programming from ESAS, and holders of TSC in Software Development and Systems Administration from the Universities of Minho, Aveiro and Beira Interior, in accordance with the respective protocols.
- j) Holders of TSC in Mechatronics from EPATV, holders of TSC in Mechanical Technology from EPRAMI, holders of TSC in Industrial Maintenance, holders of TSC in Automation, Robotics and Industrial Control and holders of TSC in Mechatronics from AFTEBI, and holders of TSC in Mechanical Technology, Mechatronics Technology, Refrigeration and Air Conditioning, Industrial Maintenance, Production Management and Renewable Energy from CENFIM, under the respective protocols.
- k) Holders of TSC in Clothing, holders of TSC in Textile Quality Control, holders of TSC in Textile Finishing Processing, holders of TSC in Fashion Trade, holders of TSC in Industrialisation of Fashion Product, holders of TSC in Quality, Environment and Safety, holders of TSC in Technical and Functional Textiles, holders of TSC in Textile Dyeing and Finishing and holders of TSC in Management System Auditing from AFTEBI, under the respective protocols.